

COAL INDIA LIMITED

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कोल इंडिया लिमिटेड

(एक महारत्न कंपनी)

सामग्री प्रबंधन विभाग

कोल भवन, प्लॉट सं. - ए. एफ-३, एक्शन एरिया-१ए

न्यू टाउन, राजरहाट, कोलकाता - ७००१५६

फ़ोन: ०३३-२३२४४१२७, फ़ैक्स: ०३३-२३२४४११५

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संक्र० CIL/C2D/PM2020/SOP/ 830

दिनांक- 02.02.2024

कार्यालय आदेश**विषय-** Clarification regarding SOP for identification and procurement of Critical Spares**संदर्भ-** Office Order no. CIL/C2D/PM2020/SOP/564 dated 18.10.2023

In order to bring uniformity in the procedure followed by all Subsidiaries, CIL had formulated a Standard Operating Procedure for identification and procurement of Critical Spares of HEMM, and circulated vide above O/O no. 564 dated 18.10.2023.

For smooth implementation of the SOP, the following clarifications, advisories and additions are being issued with Competent Approval:

SOP Point No.	Clarification / Advisory / Addition
2	<p>All lead subsidiaries must complete the critical list for their designated HEMM as early as possible, and once critical list of a particular model is completed, it must be circulated without waiting for completion of other models.</p> <p>The critical items lists for all model of HEMM must be completed and circulated by 31/03/2024.</p> <p>Till the finalization of critical lists by the lead subsidiary, the existing practices may continue adhering to all the provisions of updated CIL's Purchase Manual.</p>
4	<p>The identification and recommendation of the critical spares shall be made with part number for each model.</p> <p>To make the list practical, all spares of some major Assemblies like Engine Assembly, Transmission Assembly, etc. may be considered as Critical after due deliberations on all the spares of assemblies / sub-assemblies with proper justification. If some parts are not critical in such Assemblies/subassemblies then such spares shall be specifically mentioned for exclusion from Critical list of that Assembly/subassembly.</p>
6	<p>As per Clause-15.1 of CIL's Purchase Manual, the list of critical spare parts to be procured from OEM/OES and OPM shall be approved by the CFDs of the subsidiary company and the same has to be shared among all the subsidiaries under intimation to Technical Department of CIL, for ensuring uniformity.</p> <p>No separate list from CIL will be circulated to the subsidiaries in this regard.</p>
7	<p>As per recent directive of DDG, DGMS vide letter no. 300 dated 06.12.2023, "fresh guide lines shall be issued to CIL subsidiaries to consider any identified / established proven sources complying with DGMS & BIS standards and whose performance have been found satisfactory for procurement of safety devices for HEMM like proximity warning devices, anti-collision devices etc., so that to ensure the safety of the persons deployed in the mine."</p>

	Accordingly safety devices for HEMM like proximity warning devices, anti-collision devices, etc., which were earlier included in the list of assemblies / subassemblies / components to be procured from OPM vide letter no. CIL/EED/471/165 dated 11.05.2023, may be excluded from the critical list and be procured through open tendering from proven sources complying with DGMS & BIS standards whose performance have been found satisfactory.
8	Critical spares list will contain the details of OEM/OES/OPM, so no separate list is required to be prepared under Clause-15.3.3 of CIL's Purchase Manual.
10	After preparing the list of critical spares for the 1 st year, the list only needs to be reviewed from the next year onwards. For new HEMM Models, the complete exercise is to be conducted at the Subsidiary which will be designated as Lead Subsidiary for the subject model by CIL HQ.

Pratul

02/02/24

(प्रतुल देव शर्मा)

कार्यकारी निदेशक (सामग्री एवं अनुबंध)

सुधा

##

वितरण:

१. निदेशक (तकनीकी) / निदेशक (वित्त) / निदेशक (विपणन) / निदेशक (कार्मिक) / निदेशक (बीडी), सीआईएल
२. अ प्र नि, बीसीसीएल/सीसीएल/सीएमपीडीआई/ईसीएल/एमसीएल/एनसीएल/एसईसीएल/डब्ल्यूसीएल
३. निदेशक (तकनीकी) - पी&पी/सं, बीसीसीएल/सीसीएल/ईसीएल/एमसीएल/एनसीएल/एसईसीएल/डब्ल्यूसीएल
४. मुख्य सतर्कता अधिकारी, सीआईएल
५. कार्यकारी निदेशक (समन्वय) / (सुरक्षा एवं बचाव) / (उत्पादन) / (आईसीटी) / (पर्यावरण) / (वित्त) / (सोलार) / (ईई) / (भूमि), सीआईएल
६. निदेशक (तकनीकी) के तकनीकी सचिव, सीआईएल
७. महाप्रबंधक, नार्थ ईस्टर्न कोलफील्ड्स
८. महाप्रबंधक (ईईडी) / महाप्रबंधक (ई&एम) / महाप्रबंधक (वित्त), सीआईएल
९. महाप्रबंधक (सा/प्र) / (वित्त) / (उत्खनन) / (ई&एम), बीसीसीएल/सीसीएल/ईसीएल/एमसीएल/एनसीएल/एसईसीएल/डब्ल्यूसीएल
१०. सा प्र विभाग, सी.आई.एल के सभी अधिकारीगण